

UBT College Faculty of Management, Business and Economics

ANNUAL MONITORING OF ACTION PLAN FOR QUALITY IMPROVEMENT

2024-2025



Based upon the Annual Quality Report for 2023-2024, the Quality Improvement Plan for the academic year 2024-2025 was drafted, proposing actions, timelines and precise parameters for performance measurement. The monitoring of whether the annual actions were completed as foreseen is presented below:

AREAS OF IMPROVEMENT	NECESSARY ANNUAL ACTIONS	TIMEFRAME	RESPONSIBLE ACTORS	PERFORMANCE METRIC	COMPLITION OF ACTIVITY
Increase cooperation between professors of the same subject	- Organize meetings between professors - Mentorship Programs - Feedback Loops	October 2024 and March 2025,	Academic staff of the Faculty of Management, Business and Economics	Review of syllabus and teaching materials of the related subject	Alignment of teaching and assessment methods
Increase students' evaluation of academic staff feedback	-Meetings of the Faculty Quality Assurance Sub- commite - Discuss best practices for questionnaire distribution in Academic Council	To be finished before December 2024 for Winter Semester and before June 2025 for Summer Semester	MBE Faculty Quality Assurance Sub- Committee MBE Faculty Academic Council	Monitor the number of respondents in students' evaluation for academic staff	Increase in students' feedback
Review the questionnaires for academic staff evaluation by students	-Meeting of Faculty Quality Assurance Sub- Committee members -Meeting with UBT Quality Assurance Committe	To be finished before December 2024 for Winter Semester and before June 2025 for Summer Semester	MBE Faculty Quality Assurance Sub- Committee UBT Quality Assurance Committe	Review the relevance of questions in the questionnaire and define the objectives of information to be conducted by the related questions	Questionnaire designed in accordance with the nature of the faculty



Identify the courses where students have difficulties achieving the learning outcomes -Review of courses's learning outcomes -Review of assessment methods						
students have difficulties achieving the learning outcomes -Review of course's learning outcomes -Review of assessment methods -Monitor students' dropout rate -Meeting of Faculty Quality Assurance Sub-Committee Members -Review -Review -Review -Review -Review of assessment methods -Review of assessmen	Identify the	-Organize	March 2025	MBE Faculty	Review of the	Align assessment
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 $\label{lem:committee-Faculty} \textbf{Quality Assurance Officers and Sub-Committee-Faculty of Management, Business and Economics}$