

<b>Subject</b>	<b>THEORIES OF PUBLIC ADMINISTRATION</b>			
	<b>Type</b>	<b>Semester</b>	<b>ECTS</b>	<b>Code</b>
	(E)	V	4	
<b>Course Lecturer</b> <b>Course Assistant</b> <b>Course Tutor</b>				
<b>Aims and Objectives</b>	<p>This course aims to</p> <ul style="list-style-type: none"> <li>- Study the most important theories of organizations and schools of thought, regarding the organization and in relation to the public administration and bureaucracy;</li> <li>- Consider in a critical manner, the administrative science as a social science discipline;</li> <li>- understand the role and the way the administration functions as a complementary branch of political power;</li> <li>- analyze the nature of the relationship between the administration and the political actors on the one hand and civil society on the other;</li> <li>- elaborate the actual issues based on the theoretical concepts developed during the lectures.</li> </ul>			
<b>Learning Outcomes</b>	<p>Upon successful completion of this course, students will be able to:</p> <ul style="list-style-type: none"> <li>• Understand the main theoretical currents of administrative science;</li> <li>• Create skills to apply these theories in practice (praxis);</li> <li>• Understand different structures and modes of organization and those of the distributing of the responsibilities;</li> <li>• Differ the public service system from the theoretical as well as practical aspect;</li> <li>• Understand the control that is exercised on administration as well as the role of the citizen vis-à-vis administration and the administrative reform.</li> <li>• Analyze how gender, race, statehood and other cultural elements influence administration.</li> </ul>			
<b>Course Content</b>	<b>Course Plan</b>			<b>Week</b>
	Introduction to Administrative Law and Science on			1
	Notions and principles of public administration			2
	Historical development of public administration study			3
	Public administration as a formal and informal organization			4
The field of public administration and decision-making theory			5	

	Division of work in public administration and administrative staff			6
	Course Summary: Reflection, Review,			7
	First test			8
	Communication in public administration			9
	Control of the work of the Administration			10
	Ombudsman			11
	Public services			12
	Privatization of public administration			13
	Course Summary: Reflection, Review,			14
	Test 2			15
<b>Teaching/Learning Methods</b>	<b>Teaching/Learning Activity</b>			<b>Weight (%)</b>
	1. Lecture			30%
	2. Seminars			25%
	3. Exercises			20%
	4. Case studies			25%
	5. Study visit			
	6. Practical work			
<b>Assessment Methods</b>	<b>Assessment Activity</b>		<b>Number</b>	<b>Weight (%)</b>
	1. Regularity and activity		1	5%
	2. Workshop Seminar		1	5%
	3. First test		1	40%
			1	50%
<b>Course resources</b>	<b>Resources</b>			<b>Number</b>
	Class (e.g)			1
	Laboratory (e.g)			n.a.
	Moodle			1
	Software MATLAB/SPSS/SIMULINK			n.a.
	Projector			1
<b>ECTS Workload</b>	<b>Activity</b>		<b>Weekly hrs</b>	<b>Total workload</b>
	Lecture		2	30

	Seminar	n.a	10
	Laboratory	n.a	n.a.
	Exam	n.a.	20
	Self study	--	40
<b>Literature/References</b>	<ol style="list-style-type: none"> <li>1. Tompkins, Jonathan R., Organization Theory and Public Management, (Wadsworth/Thompson: Belmont, CA 2005) –</li> <li>2. Owen, Hughes, Public management and public administration, Third edition, Palgrave Macmillan, New York 2003. –</li> <li>3. Henry, Nicholas, Public Administration and Public Affairs, 11th edition. New York: Longman 2010; Robert Denhardt, Theories of Public Organization, 6th ed. Wadsworth, 2011.</li> </ol>		
<b>Contact</b>			