

Subject	MANAGEMENT OF PUBLIC INSTITUTIONS			
	Type	Semester	ECTS	Code
	(E)	VI	4	
Course Lecturer Course Assistant Course Tutor				
Aims and Objectives	<p>This course elaborates on the traditional and contemporary concept of public administration, comparative aspects on the functioning of the administration in the region and beyond, the structure of the organization and functioning of modern administration, the legal and constitutional system, and interferences in the modeling of public administration. Moreover, the European concept and the Anglo Saxon concept of public administration function are addressed.</p> <p>States differ in terms of administrative models and that is why we do not have a unique administrative model that we would adopt as an ideal-typical model. This course will focus on the differences that exist between state administrations, the differences that derive from political, cultural, technological factors. Also, from a comparative point of view, the subject will focus on reforming and comparing elements that have survived in most modern administrative systems.</p>			
Learning Outcomes	<p>Upon successful completion of this course, students will be able to:</p> <ul style="list-style-type: none"> • Recognize the achievements and best models of MANAGEMENT OF PUBLIC INSTITUTIONS; • Understand the circumstances and factors influencing the diversity of functional administration models; • Assess the specificities and differences of administrations in the region and beyond, the comparative aspect; • Analyze the trends, circumstances and determinants of comparative aspects of public administration; • Apply knowledge gained in practice. 			
Course Content	Course Plan			Week
	Introduction to New public management			1
	Historical development of public administration			2
	The administrative system (bureaucracy)			3
	Organization and functioning of public administration			4
	Organization and functioning of public administration in Kosovo			5
	Ethics and managerial responsibility			6
	Course Summary: Reflection, Review			7
	First test			8
Administration in developed countries			9	

	Management of human resources			10	
	The context of organization, culture and change in organizations			11	
	leadership and management skills in public organizations			12	
	Budgeting and financial management			13	
	Course Summary: Reflection, Review			14	
	Test 2			15	
Teaching/Learning Methods	Teaching/Learning Activity			Weight (%)	
	1. Lecture			30%	
	2. Seminars			30%	
	3. Exercises			10%	
	4. Case studies			30%	
	5. Study visit				
	6. Practical work				
Assessment Methods	Assessment Activity		Number	Week	Weight (%)
	1. Regularity and activity		1		5%
	2. Workshop Seminar		1		5%
	3. First test		1		40%
	4. Test 2		1		50%
Course resources	Resources			Number	
	1. Class			1	
	2. Moodle			1	
	3. Projector				
ECTS Workload	Activity		Weekly hrs	Total workload	
	1. lecture		2	30	
	2. Seminar work		1	15	
	3. First test			5	
	4. Exam			5	
	Self study			45	

Literature/References

1. "Public Administration" – understanding management, politics, and law in the public sector. David H. R, Robert S. K. International sixth edition, MC Graw Hill, 2005.
2. "E drejta administrative", Prof. Dr.FadilZendeli, Shkup, 2014.
3. Robert Denhardt, Theories of Public Organization, 6th ed. Wadsworth, 2011.
4. H. George Frederickson, The Public Administration Theory Primer, 2nd ed.,Westview, 2012.
5. B. Guy Peters. The Politics of Bureaucracy: An introduction to comparative public administration. (New York: Routledge, 2010).

Contact