

Subject	Internship			
	Type	Semester	ECTS	Code
	Obligatory (O)	V	4	
Lecturer of Subject	Prof. Ass. Dr.			
Assistant	n.a			
Tutor	n.a			
Aim and Objective	<p>Specific Objectives:</p> <p>The Internship Program is designed for students interested in receiving academic credit for their internship. The assignments are constructed to help students think intentionally about their internship experience and objectives, and how the internship will enrich students' studies. The internship is guided by learning goals and reflective assignments. It is supervised academically by a faculty member and professionally by an internship supervisor.</p> <p>All academic internships must be approved in advance, and students must be concurrently enrolled in academic internship units</p> <p>Course Objectives:</p> <ul style="list-style-type: none"> - Obtain on-the-job experience related to student's academic goal and growth - Establish specific learning objectives and goals for the internship - Receive written feedback and evaluation from the supervisor in an internship - Summarize and evaluate the internship experience - Identify next steps or actions to move forward in the academic development and growth. 			

Learning outcomes	<p>After successful completion of this course, students will be able to:</p> <p>Students who successfully complete an internship will be able to: Apply knowledge gained in the classroom (or major) to real-world challenges in an internship environment. Develop and enact a compelling professional vision that values diversity and inclusion in the workplace. Engage in responsible conduct while working as an intern and allow decisions to be informed by a value-centered life.</p>																										
	Content	<table border="1"> <thead> <tr> <th data-bbox="444 705 1281 747">Course plan</th> <th data-bbox="1281 705 1515 747">Content</th> </tr> </thead> <tbody> <tr> <td data-bbox="444 747 1281 810">- Introduction - Syllabus Overview: Content of the course, concepts, methods, organization, and course requirements.</td> <td data-bbox="1281 747 1515 810">1</td> </tr> <tr> <td data-bbox="444 810 1281 873">- Motivational Letter, CV and finding the organisations or institutions where² the students will do the practice/Internship</td> <td data-bbox="1281 810 1515 873"></td> </tr> <tr> <td data-bbox="444 873 1281 1020">- No assignment due this week (student's will send the CV's³ and motivational letters via email addresses and will be evaluated).</td> <td data-bbox="1281 873 1515 1020"></td> </tr> <tr> <td data-bbox="444 1020 1281 1083">- No assignment due this week.</td> <td data-bbox="1281 1020 1515 1083">4</td> </tr> <tr> <td data-bbox="444 1083 1281 1146">- No assignment due this week.</td> <td data-bbox="1281 1083 1515 1146">5</td> </tr> <tr> <td data-bbox="444 1146 1281 1209">- LEARNING OBJECTIVE and INTERSHIP PROJECT.</td> <td data-bbox="1281 1146 1515 1209">6</td> </tr> <tr> <td data-bbox="444 1209 1281 1272">- Visiting Study.</td> <td data-bbox="1281 1209 1515 1272">7</td> </tr> <tr> <td data-bbox="444 1272 1281 1335">- No assignment due this week).</td> <td data-bbox="1281 1272 1515 1335">8</td> </tr> <tr> <td data-bbox="444 1335 1281 1398">- No assignment due this week.</td> <td data-bbox="1281 1335 1515 1398">9</td> </tr> <tr> <td data-bbox="444 1398 1281 1461">- - No assignment due this week).</td> <td data-bbox="1281 1398 1515 1461">10</td> </tr> <tr> <td data-bbox="444 1461 1281 1524">- No assignment due this week</td> <td data-bbox="1281 1461 1515 1524">11</td> </tr> <tr> <td data-bbox="444 1524 1281 1587">- No assignment due this week.</td> <td data-bbox="1281 1524 1515 1587">12</td> </tr> </tbody> </table>	Course plan	Content	- Introduction - Syllabus Overview: Content of the course, concepts, methods, organization, and course requirements.	1	- Motivational Letter, CV and finding the organisations or institutions where ² the students will do the practice/Internship		- No assignment due this week (student's will send the CV's ³ and motivational letters via email addresses and will be evaluated).		- No assignment due this week.	4	- No assignment due this week.	5	- LEARNING OBJECTIVE and INTERSHIP PROJECT.	6	- Visiting Study.	7	- No assignment due this week).	8	- No assignment due this week.	9	- - No assignment due this week).	10	- No assignment due this week	11	- No assignment due this week.
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	- Supervisor Final Evaluation, FINAL PAPER (2-4 pages).	13		
	- No assignment due this week (Professor's evaluation)	14		
	- Review, student presentations of the final papers.	15		
Activity / ECTS workload	Activity	Weight (%)		
	44. Internship	70%		
	45. Final presentation	20%		
	46. CV writing, motivational letters and role play	10%		
Assessment Methods	Assessment activity	Number	Week	Weight (%)
	12. Participation in Internship	1	2-15	70%
		1	2-15	20%
	29. Presentations of scientific/professional articles	15	1-15	10%
	30. Participation in lectures and			
Sources and tools of concretization	Means	Number		
	45. Classes	1		
	46. Laborator	n/a		
	47. Moodle	1		
	48. Softwer MATLAB/SPSS/SIMULINK	n/a		
	49. Projektor	1		
ECTS workload	Activity type	Week	Total load	
	62. Lectures	2	30	
	63. Seminars	1	15	
	65. Research paper	n.a	25	
	66. Independent learning	2-3	30	
	68. Total			
	Basic literature:			
	- School-to-Career Work-based Learning Employer Handbook. San Diego Countywide Partnership of Business/Industry, Labor, Education, Government, Community. San Diego, CA.			
	- Student Internships: A Handbook for Franchise Tax Board Supervisors and Managers.			
	- The Franchise Tax Board – Schools Partnership Program. Sacramento, CA. Planning and Conducting Student Summer Internship Experiences. Southern Regional Education Board. Atlanta, GA.			
	- Goldberger, Susan, and Richard Kazis and Mary Kathleen O'Flanagan. Learning Through Work: Designing and Implementing Quality Worksite Learning for High School Students. Manpower Demonstration Research Corp., 1994.			

Literature/References	<ul style="list-style-type: none"> - Doing Your Part as a Student Intern: A Handbook for Students. Buck Institute for Education, Novato, CA. - Morrow, Cherie Ann. Worksite Mentoring Guidebook: Practical Help for Planning and Implementing Quality Worksite Learning Experiences. Columbus, OH: Ohio State U P, 1999.
Contact	
Note:	<ul style="list-style-type: none"> - Assessment in this course, as explained above, consists of 3 components: individual research work, presentation of articles and other assignments distributed during the week, and physical and active participation in lectures. - Students who have 3 absences during the semester, the maximum grade they can receive in this course is 7 (seven). Meanwhile, those who have 4 or more absences during the semester, the maximum grade they can receive in this course is 6 (six). - The course instructor reserves the right to make changes and adaptations during the semester in order to achieve the course objectives more effectively. Of course, students will be notified in advance of these changes.