



COLLEGE UBT

**QUALITY IMPROVEMENT PLAN OF
COMPREHENSIVE INTERNAL INSTITUTIONAL
SELF EVALUATION REPORT BASED ON
INTERNAL QUALITY ASSURANCE MANUAL**

September 2024

Quality Improvement Plan (QIP)

Prepared by: Quality Commission of UBT
Objective: To implement recommendations for improvement based on the comprehensive internal self-evaluation report in alignment with the UBT Quality Assurance Manual.
Date: 10.09.2024

For better implementation QIP is presented in a tabular form for better distribution to stakeholders.

Standard	Recommendation	Action to be Taken	Bodies Responsible	Deadline	Performance Indicators
1.1: Institutional Mission, Vision, and Objectives	Enhance stakeholder engagement in mission formulation.	Organize workshops for key stakeholders to review and provide input on mission.	Quality Commission, Senior Management	3 months	Number of workshops conducted, stakeholder participation
2.1: Strategic Planning	Linkage of strategic plan to information management system.	Integrate the strategic plan into the institution's data management system for real-time updates.	IT Department, Strategic Planning Committee	16 months	Strategic plan dashboard, real-time reporting
3.4: Financial Planning	Improve internal auditing protocols.	Conduct training for internal auditors and update financial auditing processes.	Finance Department, Internal Auditors	14 months	Number of trained auditors, audit report consistency
4.1: Ethical Behavior	Strengthen implementation of plagiarism detection software and conflict resolution mechanisms.	Provide mandatory training on plagiarism software and refine conflict resolution procedures.	Academic Integrity Office, IT Department	12 months	Number of trained staff, efficiency of conflict resolutions
5.2: Quality Policies and Procedures	Improve data collection and analysis for	Implement an integrated data analytics system for	QA Department, IT Department	16 months	Analytics system in place, quality

	quality assurance.	student profiles and performance.			improvement metrics
6.4: ECTS Allocation	Refine ECTS allocation based on student feedback on workload.	Conduct surveys on student workload and adjust ECTS credits accordingly.	Program Directors, QA Department	13	Survey results, updated ECTS allocations
6.8: Evaluation and Assessment	Ensure consistency and objectivity in grading.	Provide training for academic staff on standardizing grading methods.	Academic Affairs, QA Department	14 months	Number of trained faculty, consistency in grade distribution
7.1: Integrated Research Strategy	Increase student involvement in research activities.	Create a structured research mentorship program for students.	Research Office, Academic Departments	26 months	Number of student-led research projects, faculty-student research collaborations
8.1: Teacher Recruitment	Improve consistency in evaluating candidates across departments.	Standardize the interview and selection process with a unified rubric.	HR Department, Department Heads	23 months	Unified rubric, feedback from hiring committees
8.4: Professional Development	Expand participation in professional development programs.	Increase the frequency of workshops and introduce incentives for participation.	HR Department, Academic Affairs	26 months	Workshop attendance rates, staff feedback on development programs
9.3: Support for Incoming/Outgoing Students	Streamline the ECTS credit recognition process for international students.	Establish a dedicated task force to simplify the credit transfer process.	International Relations Office, Academic Affairs	23 months	ECTS transfer processing time, student satisfaction

10.1: Premises and Equipment	Upgrade lab and IT infrastructure.	Allocate funds for regular upgrades to labs and IT facilities.	Finance Department , IT Department	29 months	Completion of upgrades, student and staff satisfaction
11.1: Institutional Collaboration	Increase the promotion of UBT's international achievements.	Develop a strategy to document and promote international accomplishments.	Marketing Department , International Relations Office	24 months	Number of international promotions, increased partnership